

ANNEX F

Marksmanship Posting Memorandums
and
Consolidated Weapons Qualification Record
Form 43-2-90

OHIO MILITARY RESERVE
(unit memorandum format address)

OHMR-I- ()

Date:

MEMORANDUM FOR See Distribution

SUBJECT: Marksmanship Score/Award Posting

Firing Location: _____

Time and Date: _____

Weather and Temperature: _____

Weapon and Course: _____

Unit: _____

Name	SSN	Grade	Score/Award
_____	_____	_____	_____
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(signature block and
signature of unit marksmanship coordinator)
Marksmanship Coordinator

DISTRIBUTION:

OHMR-I- ()
SUBJECT: Marksmanship Score/Award Posting

Date:
Page 2 of 2 pages

Name	SSN	Grade	Score/Award

(signature block and
signature of unit marksmanship coordinator)
Marksmanship Coordinator

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Date:

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Name	SSN	Grade	Score/Award
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CONSOLIDATED WEAPON QUALIFICATION RECORD

NAME		SSN			
WEAPON	COURSE	SCORE/AWARD	DATE	LOCATION	VERIFIED

ANNEX G

Firearms Safety Rules

FIREARMS SAFETY RULES

1. All guns are always loaded!
2. If you don't know how a weapon operates or how to check to see if it is clear, you will not handle it!
3. Never point the muzzle at anything that you do not wish to destroy.
4. Keep your finger off the trigger until your sights are on the target.
5. Be absolutely sure of your target *and* your backstop.

ANNEX H

U.S. Army
Range Operations
Checklist

How to Use This Checklist

This checklist consists of 8 sections, each covering a different topic relating to Range Operations.

Before using the checklist on the job, always call higher headquarters Safety Office to find out if there are any recent changes to the regulations or SOP.

Then report to the person who must answer the questions in each section. Ask that person each question in order.

Record each "Yes" answer by placing a check in the GO column. Record a "No" or "Don't Know" by checking the NO GO column. Refer now to the checklist to find the GO and NO GO columns.

When you have asked all the questions in a section, advise the person who answered with NO GO's that the problems exist and ask him/her to correct them. When you have completed the entire checklist, look back over the NO GO's. Contact the people who reported them and ask if they have corrected each problem. If so, change the answer to GO.

If any NO GO remains for any reason, analyze the safety hazard it presents. Then design and implement a countermeasure for the hazard. Afterwards, check that your countermeasures work.

Before Range Operations start, be sure that you have a workable countermeasure implemented for each hazard presented by a NO GO answer.

Now glance over the checklist to be sure you understand how to use it. If you have any questions, review these instructions.

SUGGESTED USAGE: This checklist has been designed for use with a grease pencil. It is suggested that additional copies be made, and once the training is complete transcribe the information to a "hard copy" for your unit's training files. Any problems encountered, along with their solutions, will be available for reference the next time range firing is conducted.

Section 1 - Mission Analysis

1. Who will be firing on the range ?

No. of Personnel

Units

2. What weapons and courses will be used ?

Weapon

Course

3. Where will the training be conducted ?

Range

4. When is the range scheduled for operations ?

Date

Opens

Closes

Section 2 - Double Check

	GO	NO GO	REMARKS
1. Has sufficient ammunition been requested for the number of personnel ?			
2. Are the range facilities adequate for the type of training to be conducted ?			
3. Has enough time been scheduled to complete the training ?			
4. Have conflicts that surfaced been resolved ?			

Section 3 - Become an Expert

	GO	NO GO	REMARKS
1. Review TM's and FM's on the weapons to be fired.			
2. Talk with the armorers and other personnel experienced with the weapons to be fired.			
3. Review AR 385-63.			
4. Visit range control and read installation range instructions.			
5. Reconnoiter the range (preferably while it is in use).			
6. Check ARTEP's and SQT manuals to see if training tasks can be integrated into the range training plan.			

Section 4 - Determine Requirements

PERSONNEL:	GO	NO GO	REMARKS
1. OIC			
2. Safety Officer			
3. Assistant Safety Officer			
4. NCOIC			

Section 4 - Determine Requirements

PERSONNEL: (Cont.)	GO	NO GO	REMARKS
5. Ammunition NCO			
6. Ammunition Personnel (determined by type of range)			
7. Target detail and target operators			
8. Tower operator			
9. Concurrent training instructors			
10. Assistant instructors			
11. RTOs			
12. Guards (range requirements)			
13. Medic(s)			
14. Air guard			
15. Armorer			
16. Truck driver (range personnel and equipment)			
17. Mechanic for vehicles			
18. Have you overstaffed your range ?			
EQUIPMENT:			
1. Range packet and clearance form			
2. Safety fan and diagram if applicable			
3. Other safety equipment (aiming circle, compass)			
4. Appropriate publications pertaining to the training that will be conducted			
5. Lesson plans, status reports, and reporting folder			
6. Range flag and light (night firing)			
7. Radios			
8. Field telephones and wire			
9. 292 antenna, if necessary			
10. PA set with back-up bull horn(s)			
11. Concurrent training markers			

Section 4 - Determine Requirements (Cont.)

EQUIPMENT: (Continued)	GO	NO GO	REMARKS
12. Training aids for concurrent training stations			
13. Sandbags			
14. Tentage (briefing tent, warm-up tent)			
15. Space heaters, if needed			
16. Colored helmets for control personnel			
17. Safety paddles and vehicle flag sets or lights			
18. Ambulance or designated vehicle			
19. Ear plugs			
20. Water for drinking and cleaning			
21. Score cards			
22. Master score sheet			
23. Armorers' tools and cleaning equipment for weapons			
24. Brooms, shovels, and other cleaning supplies and equipment			
25. Tables and chairs, if needed			
26. Target accessories			
27. Fire extinguishers			
28. Tarp, stakes, and rope, to cover the ammunition			
29. Toilet paper			
30. Spare weapons and repair parts as needed			
31. Tow bar and slave cables for vehicles			
32. Fuel and oil for vehicles and target mechanisms			

Section 5 - Determine Available Resources

	GO	NO GO	REMARKS
<ol style="list-style-type: none"> 1. Fill personnel spaces 2. Keep unit integrity 3. Utilize NCOs 4. Effect coordination with supporting organizations: <ul style="list-style-type: none"> Ammunition Transportation Training Aids Medics Mess Weapons Other equipment 			

Section 6 - Foolproofing

	GO	NO GO	REMARKS
<ol style="list-style-type: none"> 1. Write an overall lesson plan for the range 2. Organize a plan for firing: <ul style="list-style-type: none"> Determine range organization Outline courses of fire to be used Have fire commands typed for use on range Set rotation of stations 3. Rehearse concurrent training instructors and assistants 4. Brief RTO on unique range control radio procedures 5. Brief and rehearse reporting NCO on range operation and all his duties 6. Collect and concentrate equipment for use on the range in one location 			

Section 6 - Foolproofing (Cont.)

	GO	NO GO	REMARKS
7. Obtain training aids			
8. Pick up targets from range warehouse, if required			
9. Report to range control for safety briefing (if required) and sign for any special items			
10. Publish LOI: Uniform of range and firing personnel (helmets and earplugs) Mode of transportation, departure times and places Methods of messing to be used Any special requirements being placed on units			

Section 7 - Occupying the Range & Conducting Training

OCCUPY THE RANGE:	GO	NO GO	REMARKS
1. Request permission to occupy the range			
2. Establish good communications			
3. Have designated areas prepared: Parking Ammunition point Medical station Water point Concurrent training Mess Helipad Armorer			
4. Inspect range for operational condition			

Section 7 - Occupying the Range & Conducting Training (Cont.)

	GO	NO GO	REMARKS
5. Raise flag when occupying or firing, according to the local SOP			
6. Check ammunition to insure it is correct type and quantity			
7. Insure that range personnel are in proper uniform and the equipment is in position			
8. Receive firing units			
9. Conduct safety checks on weapons			
10. Check for clean, fully operational weapons			
11. Conduct safety briefing (to include administrative personnel on range)			
12. Organize personnel into firing orders (keep unit integrity if possible)			
13. Request permission to commence firing from range control			
CONDUCT OF FIRING:			
1. Are communications to range control satisfactory			
2. Commands from tower clear and concise			
3. Range areas policed			
4. Ammunition accountability maintained			
5. Master score sheet updated			
6. Personnel accountability maintained			
7. Vehicles parked in appropriate areas			
8. Air guard on duty and alert			
9. Personnel in proper uniform			
10. Ear plugs in use			

Section 7 - Occupying the Range & Conducting Training (Cont.)

CONDUCT OF FIRING:	GO	NO GO	REMARKS
11. Troops responding properly to commands			
12. On the spot corrections being made when troops use poor techniques or fail to hit the target			
13. Conservation of ammunition enforced			
14. Weapons cleared before they are taken from the firing line			
15. Personnel checked for brass or ammunition before they leave the range			
16. Anyone standing around not involved in training or support			

Section 8 - Closing of Range

	GO	NO GO	REMARKS
1. Close down range control according to the local SOP			
2. Remove all equipment and ammunition from range			
3. Police range			
4. Repaste and resurface targets as required by range instructions			
5. Perform other maintenance tasks as required by local SOP			
6. Request a range inspector from range control when ready to be cleared			
7. Submit after action report to headquarters			
8. Report any noted safety hazards to proper authorities			